

Performance Appraisal form for Non-Teaching Staff

Name of Employee :

Designation :

Date of Appointment :

Date of Appraisal :

Sl No	Items	Meet Expectations	Needs further development	Does not meet the expectation
1.	Knowledge of job			
2.	Quality of work			
3.	Attendance			
4.	Relation with other staff members			
5.	Attention to Detail			
6.	Commitment to the work			
7.	Punctuality			
8.	Overall Rating			
9.	Remarks			

Date:

Signature of the Principal



Ahale
Principal
Euphrasia Training College For Women
Kattoor

10. Seminars, Conferences, Symposia Workshops etc. attended

Name of the Seminars, Conferences, Symposia Workshops	Sponsoring Agency	Place & Date

11. Details of Orientation and Refresher/FDP Course attended:

Name of the Course	Place	Duration and Date	Name of Academic Staff College	Sponsoring Agency

12. Any other information the applicant wished to provide:

I hereby declare that the information/documents provided by me are correct and verifiable, and I have carefully read the relevant provisions relating to promotion under Career Advancement Scheme (CAS) contained in UGC Regulations, 2018 as amended from time to time. I also certify that the publications and all other materials submitted by me for evaluation of API Score is original and not plagiarized. In case anything is found false, fictitious or contrary to the record at any stage, I shall be solely responsible for the consequences arising there from:

Signature of the faculty with Designation

Date



A. J. K. K.
Principal
Euphrasia Training College For Women
Kattoor

Signature of Principal

PBAS Proforma of Teachers

General Information

1. Name in (Block Letters) :
2. Date of Birth :
3. Designation :
4. Department :
5. Address :

Academic Background

7. Academic Qualifications

Examinations	Name of the Board/University	Year of Passing	% of marks obtained	Division / Class/ Grade	Subject
Graduation					
Post Graduation					
Others					

8. Research Degrees

Degree	Title of Thesis/ Dissertation	Date of Award with Reg. No.	Discipline / Subject	University
M.Phil.				
Ph.D.				
Any other				

9. Research Publications (In Peer reviewed / UGC listed journals during the assessment period; Mention number here, submit separate list))



Ashale
Principal
Euphrasia Training College For Women
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