

Minutes of the Meeting


The IQAC meeting began with a silent prayer on 7th June 2021 in the College Seminar hall at 10.30 a.m and the principal Dr. C. Sabinkumar welcomed the gathering. During the meeting session the members reviewed the developmental works of the college.

Agenda

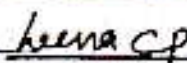
1. Constitution of the IQAC in the college.
2. Planning of IQAC activities
3. New ventures to enrich curriculum
4. Review of Teaching learning process
5. Action Plan
6. Admission

Members of Present

1. Dr. C. Sabinkumar



2. Dr. Deena C.P



3. Reji T.R.



4. Reshma P.M



5. Suresh K.S






Principal

Decisions

1. Decided to constitute IQAC in the College. deemer C.P will be the Co-ordinator
2. It was decided to plan and begin the activities of the College IQAC as per NAAC guidelines
3. Faculty members are directed to read the manual for Self Study report.
4. All curriculums ~~transactions~~ transactions should be ICT enabled
5. Syllabms should be discussed with the students in the beginning of each semester.
6. Teaching and learning should cater to the needs of students of different strata.

Action plan taken Report

1. IQAC constituted, deemer C.P was nominated as the Co-ordinator of NAAC
2. To Strengthen IQAC, the Seven criteria were distributed among teachers
3. Decided participate in the workshop for curriculum planning to enhancing the Teacher learning Competency.



4. It decided to prepare an action plan.
5. Admission Committee was constituted with Deena C.P and Bindu T.B as the convenors.

Deena C.P
I.A.C. CO-ordinator



A. S. K. e
Principal
Euphrasia Training College For Women
Kattoor

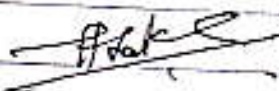


Minutes of the Meeting


The IAC meeting began with a silent prayer on 9th September 21 in the College Seminar Hall at 10.30 a.m and the principal Dr. C. Salinkumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IAC co-ordinator Deena C.P and the agenda of the meeting was then presented.

Agenda

1. Improvement of Academic results
2. Students Teaching practice
3. Monitoring and mentoring of academic and administrative activities
4. Infrastructure facilities in the College
5. Installation of Computers, Camera etc. to conduct classes.

Members present

- | | |
|----------------------|--|
| 1. Dr. C. Salinkumar |  |
| 2. Dr. Deena C.P | <u>Deena C.P</u> |
| 3. Regi T. R |  |
| 4. Reshma P.M | <u>Reshma</u> |
| 5. Suresha K |  |


Principal

Euphrasia Training College For Women
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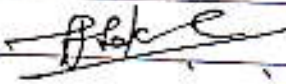
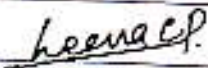



Minutes of the Meeting

The IQAC meeting began with a silent prayer on 9th Dec 2021 in the college Seminar Hall at 10 a.m and the principal Dr. C. Salinkumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IQAC Co-ordinator Deena C.P and the agenda of the meeting was then presented.

Agenda

1. Revamp and modernise the college website
2. Participants of the staff in orientation programmes, refreshes programmes.
3. Publication research papers in Education journals
4. Organisation and preparation of eco-friendly practices in the college campus
5. Beginning of counselling facility

Members present

1. Dr. C. Salinkumar 
2. Dr. Deena C.P 
3. Rej T.R. 
4. Reshma P.M 
5. Suresh K.S. 




Principal
Euphrasia Training College For Women
Kattoor

Decisions

1. Decided to revamp and modernise the College website in novelty.
2. Decided to permit duty leave and financial aid to the teachers to participate in the orientation programmes and refreshers programmes.
3. Decided to give support to the leaders to prepare and publish research papers.
4. Decided to planting of trees and plants of ecological significance in the campus.
5. Decided to start the counselling programme in the college with the help of a professional counsellor.

Action Taken

1. College website revamped and modernized.
2. The college staff attended many orientation programmes, refreshers programmes, Seminars etc.
3. Teachers published their research papers in education journals.
4. Environmental activities were conducted green and clean campus programmes were implemented in the college.
5. Free counselling facility is provided to the students with the help of professional counsellor.

Prave
Principal
Euphrasia Training College For Women
Kattoor

Heena Ch.
I.O.A.C. Co-ordinator


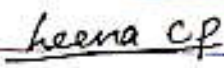



Minutes of the Meeting

The IQAC meeting began with a silent prayer on 5-3-2022 in the College Seminar Hall at 11 a.m and the principal Dr. C. Salimkumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IQAC co-ordinator deena C.P and the agenda of the meeting was then presented.


Agenda

1. Upgradation of infrastructure
2. Gathering feedback from stake holders such as students, Parents, Staff and alumnae to devise teaching-learning reforms.
3. Undertaking general recruitment of qualified faculty members.
4. Encouraging faculty development programme
5. Regularly collecting feedback from students.

Members present

1. Dr. C. Salimkumar 
2. S. deena C.P 
3. Regi T.R. 
4. Reshma P.M 
5. Suresh K.S. 



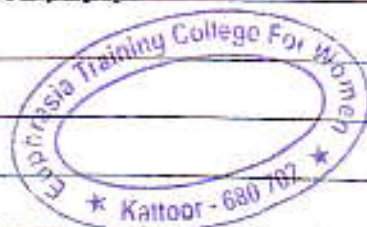

Principal
Euphrasia Training College For Women
Kattoor

Decisions

1. Decided to modify and upgrade the infrastructure facilities especially in the library, Office and renovate the Seminar Hall.
2. Decided to collect feedback from Stakeholders, Students, Parents, and Staff through Google forms.
3. Decided to give advertisement for the staff and to introduce the new staff about the code of conduct.
4. Decided to collect feedback from students to know about their attitudes towards academic nonacademic activities of the College.

Action Taken Report

1. Infrastructure facilities were upgraded, by IT Lab, Smart boards, Wifi accessories CCTV etc.
2. Feedback collected from Students, Parents Staff and alumnae.
3. Advertisement were given and appointed new teachers.



A. A. Ak
Principal

Euphrasia Training College For Women
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4. Participated in Faculty development programme.
5. Feedback collected from the students by the principal

Heena CP
I.A.A.C Co-ordinator



A. S. K.
Principal
Euphrasia Training College For Women
Kattoor

Minutes of the Meeting

The IAAC meeting began with a silent prayer on 8-6-2022 in the College Seminar Hall at 11 a.m and the principal Dr. C. Salinikumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IAAC Co-ordinator Deena C.P and the agenda of the meeting was then presented.

Agenda

1. Implementation of green initiatives
2. Providing training to students teachers to curriculum analyse
3. Integration of knowledge from case subjects into methodology
4. Re-conceptualisation of topics on societal needs
5. Development and contextualization of teaching learning to the societal needs.

D

Members present

1. Dr. C. Salinikumar
2. Dr. Deena C.P
3. Reji T.R
4. Reshma P.M
5. Suresh K.S

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Principal

Euphrasia Training College For Women
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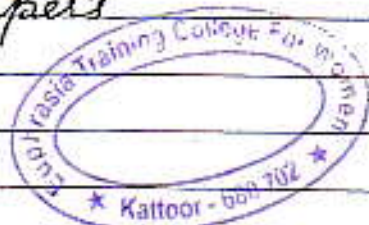


Decisions

1. Decided to implement the green audit, energy audit and environmental audit also decided to plant trees.
2. Decided to give training to students on how to analyse curriculum by experts.
3. Decided to integrate knowledge from case subject into methodology.
4. Decided to reconceptualize the topics on social needs.
5. Decided to develop suitable teaching learning contexts.

Action Taken report

1. As a part of green initiatives green audit, energy audit and environmental audit were done. Plants were planted in the campus.
2. Scientific methods were used in analysing curriculum, syllabus, textbooks and question papers.



Aditi
Principal
Euphrasia Training College For Women
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3. Methodology training were given to students about the integration of methodology and core subjects.

4. The training teachers reconceptualize the topic on societal needs.

5. Developed suitable teaching learning contexts according to the societal needs.

heerap

IGAC Co-ordinators



Heerap
Principal,
Euphrasia Training College For Women
Kattoor

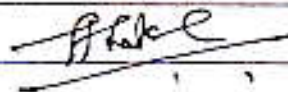
Minutes of the Meeting

The IQAC meeting began with a silent prayer on 5th October 2022 in the College Seminar Hall at 10:30 a.m. and the principal Dr. C. Salmikumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IQAC co-ordinator Deena C.P. and the agenda of the meeting was then presented.

Agenda

1. Re-designing the website
2. Staff and student welfare measures.
3. Programmes for acknowledging the achievements of students, staff and Alumnas

Members present

1. Dr. C. Salmikumar 


2. Deena C.P. 

3. Reji T.R. 

4. Reshma P.M. 

5. Suresh K. 




Principal
Euphrasia Training College For Women
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Decision

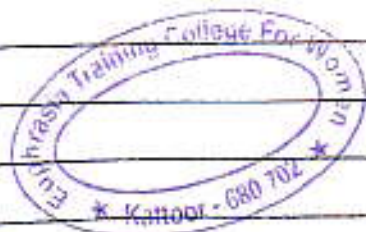
1. Decision was taken to redesign website and make it user friendly.
2. Decision were taken to improve the staff and student welfare measures.
3. Decision were taken to conduct a programme for the achievement of students like Merit day, Alumnae etc.

Action taken report

1. College website redesigned. It was put under C.P in charge of the same.
2. Measures were taken. Reji T.R and Reshmi P.M were appointed to find out the measures for the same.
3. Merit day, Alumnae were conducted.

heena

IQAC Co-ordinator



Principal
Euphrasia Training College For Women
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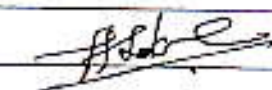
The Minutes of the meeting

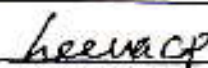
The I.A.A.C meeting began with a silent prayer 10th January 2023 in the College Seminar Hall at 11 a.m and the principal Dr. C. Salimkumar welcomed the members. The minutes of the previous meeting and its action report was presented by the I.A.A.C Co-ordinator Deena C.P and the agenda of the meeting was then presented.

Agenda

- Reviewing the progress of the Value added course
- Enhancing co-operation among Educational institutes
- planning and co-ordinate the different clubs and committees for the betterment of institution

Members present

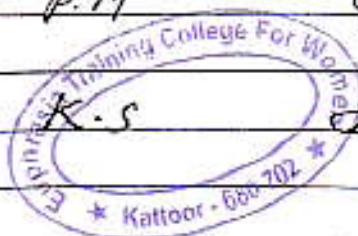
1. Dr. C. Salimkumar 

2. Deena C.P 

3. Reji T.R 

4. Reshma P.M 

5. Suresh K.S 




Principal

Euphrasia Training College For Women
Kattoor

Decision

- It was decided to start a newly designed value added course in the name of foundations of professional counselling.
- It is opined that it would be good to enhance the co-operation among the other educational institutions by arranging venues for their coming together.
- It is decided to begin various clubs in the college with co-operation of the students.

Action taken report

- A newly course namely foundations of professional counselling implemented.
- The institutions help L. F and St. Ann's High School were co-operated.
- Various club and association were formed.

heerapp
IAAC Co-ordinator



A. Lakshmi
Principal
Euphrasia Training College For Women
Kattoor

Minutes of the Meeting

The IOAC Meeting began with a silent prayer 22nd March 2023 in the College Seminar Hall at 2 pm and the principal Dr. C. Salinikumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IOAC Co-ordinator Keena C.P and the agenda of the meeting was then presented.

Agenda

- planning of the academic programmes in the institution for the year
- Conduct of Examination
- Admission
- Conduct of Audit

Members present

1. Dr. C. Salinikumar Asabe

2. Dr. Keena C.P Keena C.P

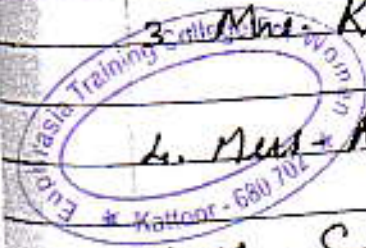
3. Mrs. Reji T.R Reji

4. Mrs. Reshona P.M Reshona

5. Mr. Suresh K.S. Suresh

Asabe

Principal
Euphrasia Training College For Women
Kattoor

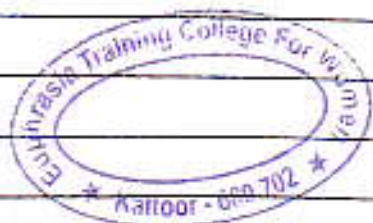


Decisions

- Decided to prepare an action plan including all the activities for the benefit of the students
- The conduct of examinations should be strictly in compliance with university norms. The model Examinations should be strictly in co-operation with the principals associates.
- Decided to appoint one staff member as co-ordinator for the smooth conduct of Admission process
- To decided Internal and external Audit

Action Taken Report

- To prepared action plan. Reji T.R were given the responsible to prepare action plan
- Duty of Conducting Examinations were given to Faculty
- Leena C.P was appointed as admission Co-ordinator for the smooth conduct of admission process
- Internal and External Audit were done.



Leena C.P.
IOAC Co-ordinator

Principal Reji T.R.
Euphrasia Training College For Women
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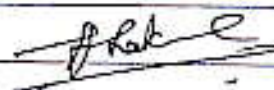
Minutes of the Meeting

The 10th AC meeting began with a silent prayer on 5th July 2023 in the College Seminar Hall at 11 a.m and the principal Dr. C. Salinkumar welcomed the members. The minutes of the previous meeting and its action report was presented by the 10th AC co-ordinator Deena C.P and the agenda of the meeting was then presented.

Agenda

- Action plan for completing the work of SSR.
- Learning management systems and e-governance.
- Prepare Academic Calendar for the next academic year.


Members present

1. Dr. C. Salinkumar 

2. Deena C.P 

3. Reji T.R. 

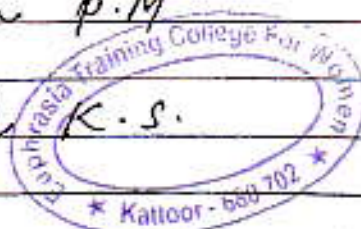
4. Reashma P.M 

5. Suresh K.S. 



Principal

Euphrasia Training College For Women
Kattoor



Decision

- It is decided to prepare a time table and action plan for completing the SSR work. All of the voiced their whole hearted support for the same. The Action plan entrusted be checked out and Deena C.P is entrusted with the job of scheduling the dates of information.
- It is suggested to have a learning management systems introduce the e-governance in the institution
- Decided to prepare academic calendar and the duty was assigned to Reshona P.M

Action taken report

- Action plan and Time Table prepared for the SSR
- Discussed about LMS but no conclusion was made
- Academic Calendar were prepared by Reshona P.M

Adhikar
Principal
Euphrasia Training College For Women
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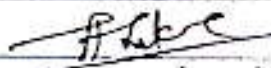

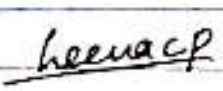

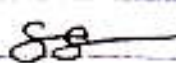
Minutes of the Meeting

The 10th meeting began with a silent prayer on 10th October 2023 in the College Seminar Hall at 2 p.m. and the Principal Dr. C. Salimkumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IAC Co-ordinator Deena C.P. and the agenda of the meeting was then presented.

Agenda

- Reviewing works of SSR prepared
- Criteria wise progress report
- Future plans

Members present

1. Dr. C. Salimkumar 
2. Reji T.R. 
3. Deena C.P. 
4. Reshoma P.M. 
5. Suresh K.S. 




Principal
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Decisions

- The status of SSR presented by the members. It was decided to conduct a discussion of each criteria of final draft and to submit the final draft on or before time. The schedule for the criteria wise ^{study} prepared by IQAC co-ordinator.
- Collect the queries and suggestions about ITEP from faculty members.

Action taken report

- On the scheduled dates the Criteria wise discussion was conducted and the faculty members in charge of each criteria was entrusted to co-operate the suggestion.
- The plan for submission of IQA and SSR were prepared.

heendep
IQAC Co-ordinator



P. Sak
Principal
Euphrasia Training College For Women
Kattoor

Minutes of the Meeting

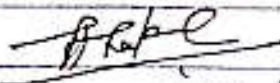
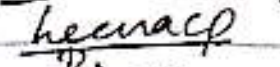


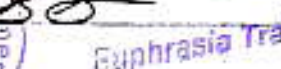
The IQAC meeting began with a silent prayer 15th February, 2024 in the College Seminar Hall at 11 a.m and the principal Dr. C. Salinkumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IQAC Co-ordinator deena C.P and the agenda of the meeting was then presented.

Agenda

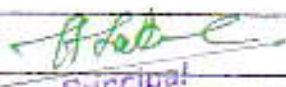
1. IQA Submission
2. SSR documents preparation

The IQAC members reviewed the work done by the members of each Criteria of SSR. The IQAC Co-ordinator briefly described about the status by SSR Submitted.

Members present

- | | |
|----------------------|--|
| 1. Dr. C. Salinkumar |  |
| 2. So. deena C.P |  |
| 3. Regi T.R |  |
| 4. Reshoman P.M |  |
| 5. Suseesh K.S |  |




Principal
Euphrasia Training College For Women
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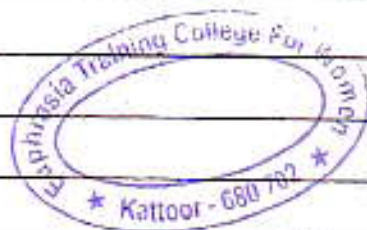
Decisions

- Decided to read the SSR by IBAC members and Principal
- Decided to Submit the IBA in the month of April 2024
- SSR Supporting documents preparation was entrusted to criteria wise

Action taken report

- Principal, Co-ordinator collected data for IBA Submission
- Criteria wise uploaded the documents

Heena CP
IBAC Co-ordinator



PRB
Principal
Euphrasia Training College For Women
Kattoor

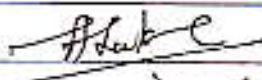
Minutes of Meeting

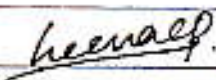
The IBAC meeting began with a silent prayer on 10th April 2024 in the College Seminar Hall at 11 a.m. and the Principal Dr. C. Salinikumar welcomed the members. The minutes of the previous meeting and its action report was presented by the IBAC co-ordinator Deena C.P and the agenda of the meeting was then presented.


Agenda


1. IIA Final Submission
2. SSR criteria wise review

Members present

1. Dr. C. Salinikumar 

2. Dr. Deena C.P 

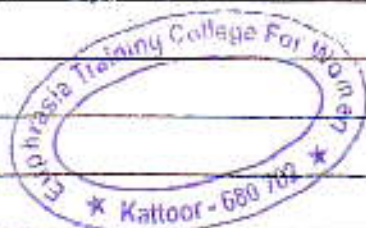
3. Reji T.R 

4. Reshmer M.S 

5. Suresh K.S 


Principal

Eunhrasia Training College For Women
Kattoor



Details

- It was decided to submit the final NCA after receiving criteria wise details of S.R. by co-operating data during the academic year 2023-2024.
- prepared schedule for presented by S.R. done by Criteria members principal ICAAC Co-ordination and Service staff members.

Action taken Report

- NCA submitted on 31/3/30th April 2024

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ICAAC Co-ordination



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 Principal,
 Euphrasia Training College For Women
 Kattoor